

**EXPENSE PAYMENT VOUCHER**  
NEWBURG UNITED METHODIST CHURCH

PAY TO \_\_\_\_\_

ADDRESS \_\_\_\_\_

BUDGET LINE/ACCOUNT # \_\_\_\_\_ DATE \_\_\_\_\_

DESCRIPTION OF EXPENSE \_\_\_\_\_

AUTHORIZED BY \_\_\_\_\_ \$ PAID \_\_\_\_\_

DATE PAID \_\_\_\_\_ CHECK # \_\_\_\_\_

**EXPENSE PAYMENT VOUCHER**  
NEWBURG UNITED METHODIST CHURCH

PAY TO \_\_\_\_\_

ADDRESS \_\_\_\_\_

BUDGET LINE/ACCOUNT # \_\_\_\_\_ DATE \_\_\_\_\_

DESCRIPTION OF EXPENSE \_\_\_\_\_

AUTHORIZED BY \_\_\_\_\_ \$ PAID \_\_\_\_\_

DATE PAID \_\_\_\_\_ CHECK # \_\_\_\_\_